

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, January 6, 2016 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, January 6, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Daniel W. White and Jeffrey D. Fischer. Not in attendance this evening Trustees L. Gordon Van Vechten, Judith C. Ogden, nor Village Attorney Anthony B. Tohill and Village Treasurer Patricia Mulderig. Also in attendance Village Clerk Margaret O'Keefe.

Discussion items included:

- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #119-15
WHEREAS, the village as identified the need to install new gutters at Village Hall, and
WHEREAS, quotes received are as follows Island Gutters, 373 Nesconset Hwy, Hauppauge, NY in the amount of \$2,900.00; Creative Gutters 234-A Waverly Avenue, Patchogue, NY in the amount of \$2,985.00; and Long Island Restoration, 26 Thomas Pl. Smithtown, New York in the amount of \$4,250.00, and
WHEREAS, the Board has agreed the best value is from Creative Gutters,
BE IT RESOLVED, Mayor Dahlgard is authorized to contract with Creative Gutters for gutter installation, and
BE IT FURTHER RESOLVED, the village treasurer is authorized and directed to release payment to Creative Gutters for \$2,985.00, as payment in full, upon successful completion.

It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #120-15

RESOLVED, to appoint David M. Cohen, Esq. of Cooper, Sapir & Cohen PC, as Special Counsel for labor issues, at a rate not to exceed \$350.00/hr., for a time not to exceed 5 hours without further Trustee approval.

- Review of Employee Policy and Manuel. No action taken.
- Draft Local Law on Property Maintenance to undergo further review. No action taken.
- Discussion ensued on the 2016/2017 tentative budget. No action taken.

It was, upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted, to move to executive session to discuss personnel. It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:48 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk